



## Policy on refunds for candidates withdrawing from the New Zealand registration examination (NZREX)

<b>Policy Statement</b>	The Medical Council of New Zealand's refund policy for examination fees is structured so candidates giving sufficient notice of withdrawal are not disadvantaged and that other candidates may utilise available opportunities to take the examination.
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### Notes

1. Applicants whose application to withdraw from NZREX Clinical is received prior to the closing date of the examination are entitled to a refund of their NZREX Clinical application fee less \$150 administration fee.
2. Applicants who have been accepted as candidates for the examination are entitled to a refund of their NZREX Clinical application fee, less 20 percent, if their application to withdraw from NZREX Clinical is received by the Registrar of the Council at least **20 working days** before the day of the examination.
3. Applicants who have been accepted as candidates for the examination who apply to withdraw **within 19 working days** of the examination day can only be considered for any refund of fee in exceptional circumstances, such as illness or accident. Documented supporting evidence is required.
4. Applicants who travel from overseas to sit NZREX Clinical and withdraw due to being declined a New Zealand Visa, will be subject to the Council's usual withdrawal policy (refer paragraphs 1-3 above).
5. All applications for withdrawal from a NZREX Clinical examination, must be made on the NZREX 5, examination withdrawal form.

Updated at Examination Committee

meeting:

February 1999

Agreed at Council meeting:

April 1999

Updated:

April 2002

Updated for HPCAA 2003:

May 2004

Updated at Council meeting:

August 2007

Updated at Council meeting:

June 2011