



CPD1b : CPD Associate agreement

Objectives

The objectives of this CPD Associate agreement are:

- To assist the doctor named in this agreement to maintain safe and competent practice, and
- To clarify the individual responsibilities of the doctor and the CPD associate.

Responsibility of the doctor working with a CPD associate

You must:

- Arrange to see your CPD associate as agreed during the year.
- Undertake to do what is necessary to ensure your knowledge and skills relevant to the work you are doing is maintained to the required standard. This is necessary to protect the health and safety of the public.

Responsibility of the CPD associate

You must:

- Ensure that the doctor undertakes ongoing educational activity that enables him or her to keep their medical practise to confirm that his or her medical knowledge is kept up to date, relevant to the type of work he or she is doing.
- Take responsibility to be sufficiently aware of the doctor’s practice to be able to provide guidance and support to the doctor in identifying appropriate educational activity.

CPD Associate agreement

This agreement is between:

- Dr _____ (doctor) and
- _____ (CPD associate)

Agreement

We, the undersigned, agree to meet at least four times each year to discuss progress in identifying and undertaking relevant educational activity.

Signed by:

Doctor

Name: _____ Signature: _____
 Date: _____ MCNZ Registration Number: _____

CPD associate

Name: _____ Signature: _____
 Date: _____ MCNZ Registration Number (if applicable): _____

Please take a copy for your record and post or email this form to the Council office:
PO Box 10509, The Terrace , Wellington 6143, pc@mcnz.org.nz